



## **Business Portuguese**

**Course level:** Beginner A1

**Length:** 10 Thursdays, September 19, 26; October 3, 10, 17, 24, 31; November 7, 14 and 21.

**Time:** 5:30 - 7:30pm

**Location:** Bunge, Conference Room, 4th floor

**Instructors:** Roberta Santos | [brein@brazilianearth.org](mailto:brein@brazilianearth.org) | 914-582-3622

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### **Course Program**

**Required textbook:** Gramática Ativa 1 Versão Brasileira (it will be given by instructor)

**Learning method:** blended (classroom and online environment)

**Evaluation:** quiz, attendance list and a final review test.

**Course Completion:** Certificate of Completion will be issued upon a minimum of 70% of attendance.

### **Important Dates**

**Sept. 19** - First class day

**Nov. 14** - Test Review

**Nov. 21** - Last class day (Individual Presentation)

**Nov. 28** - Practice dinner class at Brazilian restaurant to be chosen later (optional)

### **Policy**

#### **Missed Classes**

Group classes must continue on a set schedule, it is important that you make it to all classes. In order for you to catch up any missed class, you might talk to a colleague and the teacher so you will get the handout of the session. In addition, you can look up on the group's webpage what was taught on the day after class. There will be no refund or credit for that class.



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### **Cancellation & Refunds**

Refund for cancellation will be made until 2 business days before class starts but a 10% administration fee will be charged. If for some reason the student is unable to continue attending the course after the first day of class, we will charge for the first day of class and refund the remaining credit by check. However, there is no refund available after the second day of class.

### **Connect to More Ways to Learn**

**Youtube Channel** - <http://www.youtube.com/user/BRAZILIANEARTH>

**Facebook** - <https://www.facebook.com/brazilianearthinstitute>

**Meetup “Brazilian Culture and Language in Westchester”** - <http://www.meetup.com/Brazilian-Language-Culture-in-Westchester/>